

2018-19 Provisional outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (starred items)	Difference between February forecast and final outturn £'000	Difference between February forecast and final outturn £'000	
							Explanation for large differences between forecast outturn and actual outturn (starred items)	
People & Places								
Gypsy Sites	-5	22	21	27	* As a result of closure order on site due to criminal damage, rents and HB reclaims has reduced due to tenancy evictions.	-0	N/A	
Homeless	641	628	627	-15	* Number of TA/Emergency accommodation placements continues to reduce. Staff underspend and TA charging schedule income unachieved.	-2	N/A	
Housing Register	46	71	64	18	* The 22/23 annual pay award has now been included and the Housing Register funding offset by vacancy from other service areas.	-7	N/A	
Leisure Contract	342	343	303	-39	* Payment of Sencio's management fee is subject to the previous year's audited accounts being provided by the Trust. Unlikely to be paid, to be reviewed next month.	-40	* Interest calculated for borrowing undertaken for the new leisure centre at White Oak Leisure Centre in Swanley, came in lower than originally planned.	

Assistant Chief Executive	Budget	Outturn	Outturn	between Budget	Explanation for year end variances greater than £10k (<i>starred items</i>)	between your	outturn and actual outturn greater than £10k (<i>starred</i>
	£'000	£'000	£'000	£'000		£'000	
Corporate Management	1,273	1,106	1,063	-209	* Underspend due to the costs of the NHS & Social Care Levy still to be met by new burdens funding.	-43	* The impact of the total cost of the social care levy and additional savings were able to be delivered in spend on external services.
Corporate - Other	177	1	0	-177	* Additional savings generated from vacant posts exceeding budget.	-1	
Elections	118	139	147	29	* Overspend due to unscheduled By-Elections. S31 grant received to provide support for scheduled polls in May 2023.	8	
Register of Electors	196	174	168	-29	* Spend behind budget, with invoices for annual canvass still to be received.	-7	
Support - General Admin (Print Shop)	-40	68	44	85	* Income from both external and internal customers is below the budgeted level.	-23	* Income in the final month of the year exceeded expectations

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Customer & Resources								
Land Charges	-114	-31	-27	86	* Forecast adverse variance due to downturn in volumes of searches and corresponding income and the 22/23 annual pay award has now been included in EOY Position	4		
Local Tax	-69	-56	-44	25	* Adverse variance due to write-offs on court costs and unachievable enforcement income.	12	* Additional unachievement on costs recovered	
Support - Contact Centre	853	837	839	-14	* Forecast underspend based on staff turnover and plus the 22/23 annual pay award has now been included in the EOY Position	2		
Support - General Admin (Post/Scanning)	247	245	224	-24	* Underspend based on staff turnover however the 22/23 annual pay award has now been included for EOY position	-22	* Better end of year position due to a change in the Franklin/Postage recharge process	
Support - Legal Function	270	234	233	-37	* Current underspend due to vacant post being recruited to and the 22/23 annual pay award has now been included in the EOY Position	-1		
Support - Human Resources	407	435	431	24	* The 22/23 annual pay award has now been included in the EOY Position	-4		

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Finance & Trading							
Asset Maintenance Direct Services	42	22	16	-27	* Spend lower than budget due to the Dunbrik Refurbishment Programme funded by capital.	-7	
Asset Maintenance Public Toilets	16	0	0	-16	* No spend required on public toilets in 22/23.	0	
Car Parks	-1,495	-1,677	-1,557	-63	* Day tickets charge income has exceeded budget but season ticket income is below budget.	120	* Variance due to ground maintenance work, utilities costs and income levels.
CCTV	273	353	342	69	* Adverse variance due to pay award 22/23 and increase in utilities bills.	-11	* Electricity lower in qtr. 4.
Refuse Collection	138	728	760	623	* Increased agency and salary costs due to sickness, outstanding holiday leave and pay award.	32	* Higher vehicle maintenance and overtime costs.
Trade Waste	-182	73	40	222	* Increased income, but below budget target. Waste disposal charges increased by on average £5k per month.	-33	* Lower vehicle maintenance costs.
Green Waste	29	128	111	82	* Agency costs and a reduction in income have caused an adverse variance.	-17	* Higher income achieved in P12.
Street Cleansing	-48	-131	-142	-94	* Increased recharges for services.	-11	* Lower vehicle maintenance costs.
Transport Workshop	6	77	54	48	* Agency costs and a reduction in income due to staffing vacancies have caused an adverse variance.	-23	* Higher recharges on vehicle maintenance.
Cesspool Emptying	-75	1	5	80	* Lower demand for service than budget assumption. Service making a loss.	4	
Pest Control	-48	8	16	64	* Lower demand for service than budget assumption. Service making a loss.	8	
Fly Tipping	-46	8	11	57	* Major repairs to vehicles	4	
Depots	-39	78	91	130	* Transport repairs and income reduction.	12	* Higher utilities costs.
Grounds Maintenance	-30	-51	-46	-17	* Underspend on services due to bad weather.	5	
Emergency	83	73	72	-11	* Reduced demand for standby service.	-1	
Parking Enforcement - Tandridge DC	-35	-28	-67	-32	* Lower costs incurred than anticipated.	-39	* Lower costs incurred than anticipated.
Estates Management - Grounds	133	141	146	13	* Grass maintenance and hedge cutting not budgeted for.	5	
Markets	-384	-406	-411	-27	* Additional income from Swanley Sunday market.	-5	
Members	483	464	465	-18	* Underspend due to reduced members travel claims and training. Members allowances higher than budget levels due to increased pay award.	1	
Misc. Finance	1,745	1,587	1,575	-170	* In year savings across a range of services approved earlier in the year (as reported to Members) are held here. Also a underspend on cleaning materials for Covid.	-12	* Adjustments for financial instruments and a reduction in bad debt provision.
Off-Street Enforcement	75	11	10	-66	* Parking Charge Notice (PCN) income exceeding budget.	-1	
Parks - Rural	175	167	183	8		16	* Works to ash trees.
Refuse Collection	2,869	2,869	2,830	-39	* Overachieved income in recycling.	-39	* Overachieved income in recycling.
Administrative Expenses - Finance	25	38	45	20	* Spend on consultant works and staff advertising.	7	
Street Cleansing	1,565	1,592	1,593	28	* Increase costs relating to fly tipping and unachieved income.	1	
Support - Audit Function	214	175	199	-15	* SDC share of the combined partnership underspend. Underspend due to staffing vacancies.	24	* Carry forward favourable forecast transferred to reserve.
Support - Direct Services	69	83	87	18	* Variance due to recruitment and postage costs.	4	
Treasury Management	126	145	147	20	* Rise in the costs of bank charges and charge for Multi Asset Income Fund initial fee.	2	

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Planning & Regulatory Services							
Building Control	-158	-151	-143	15	* Reduced fee income due to adverse current climate due to the cost of living crisis and increased cost of building materials.	8	
Conservation	130	190	186	56	* Additional investment in the delivery of the service. <u>Extraordinary agency staff cost and pay award.</u>	-4	
EH Commercial	321	311	306	-15	* Unspend on salaries to be offset against overspend on salaries within the Environmental Health service	-5	
EH Animal Control	23	41	15	-8		-26	* Outstanding dissolved Environmental Health Partnership cost fee processed through accountancy net offset elsewhere in service budget and not depicted in this budget line as anticipated.
EH Environmental Protection	376	426	422	46	* Additional investment in the delivery of the service. Unplanned deterioration and partial obsolescence of the Air Quality Control Equipment. Increased material replacement cost and increased electricity costs.	-4	
Licensing Regime	36	23	36	0		13	* Forecast underspend moved to reserves
Planning - Appeals	215	235	266	51	* Additional investment in the delivery of the service. Costs associated with extensive public inquiry.	30	* Unexpected extraordinary cost in period 12 due to public inquiry.
Planning - CIL Administration	-67	-52	-42	25	* Under-achieved revenue due to adverse current climate and downturn in development applications. Increased salary costs due to pay award.	11	* Under-achieved revenue due to adverse current climate and downturn in development applications.
Planning - Development Management	-76	-80	-51	25	* Additional investment in the service. Unexpected excess ecology advice cost and excess agricultural advice cost in period 12.	29	* Additional investment in the service. Unexpected excess ecology survey cost and excess archaeological survey cost in period 12.
Planning - Enforcement	343	447	452	110	* Additional investment in the delivery of the service. Agency cost to fulfil delivery of service. Increase in salaries due to pay award.	5	
Administrative Expenses - Planning Services	44	58	64	19	* Advertising expenditure for vacant posts.	6	
Taxis	7	-9	7	0		16	* Forecast underspend moved to reserves

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Strategic Head Commercial and Property							
Asset Maintenance Argyle Road	80	80	69	-11	* Underspend due to works reprofile into the next financial year.	-11	* Underspend due to works reprofile into the next financial year.
Asset Maintenance Leisure	193	193	239	46	* BMS upgrade at Sevenoaks Leisure Centre and unexpected costs of Sencio guard patrols.	46	* BMS upgrade at Sevenoaks Leisure Centre and unexpected costs of Sencio guard patrols.
Bus Station	8	11	19	11	* Increase in the cost of utilities bills.	8	
Economic Development	39	48	35	-4		-13	* Underspend on printing throughout the year.
Swanley Meeting Point	0	70	68	68	* Salary costs and the purchase of equipment unbudgeted for in 22/23.	-2	
Economic Development Property	439	440	418	-21	* Overachieved income.	-21	* Overachieved income.
Estates Management - Buildings	-12	-27	-45	-33	* Exceeded budget due to RPI increase for Town Centre management and back payment relating to Blighs Meadows.	-18	* Exceeded budget due to RPI increase for Town Centre management and back payment relating to Blighs Meadows.
Housing Premises	17	11	-1	-18	* Lower expenditure than anticipated and overachieved income on sewage treatment plant costs.	-12	* Lower expenditure than anticipated and overachieved income on sewage treatment plant costs.
Administrative Expenses - Strategic Property	0	18	30	30	* Costs relating to staff advertising.	11	* Costs relating to staff advertising.
Support - Central Offices	496	484	508	12	* Rateable value reduction on rates offset by increase in utilities bills.	23	* Utilities bills received in P12.
Tourism	33	34	45	12	* Overspend due to salary costs and a slight overspend on expenditure.	11	* Overspend due to salary costs and a slight overspend on expenditure.